

AGENDA  
REGULAR MEETING  
RUSSIAN RIVER CEMETERY DISTRICT  
DATE: **FEBRUARY 18, 2020**

MEETING LOCATION: CEMETERY OFFICE AT 940 LOW GAP RD., UKIAH, CA 95482  
**REGULAR MEETING: TUESDAY TIME: 11:00 AM**

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the District's Office at (707) 462-8012 prior to the meeting.

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. PUBLIC COMMENT:**

*Pursuant to the Ralph M. Brown Act (Government Code §54950 et seq.), unless the matter qualifies for an exemption under the provisions of Government Code §54954.2(b), action or Board Discussion cannot be taken on "unscheduled matters."*

**4. COMMUNICATIONS:**

**5. MINUTES:**

Approval of the December 10, 2019 Regular Board Meeting minutes and January 13, 2020 Special Board Meeting Minutes.

**6. CLAIMS AND PURCHASE ORDERS:**

To ratify the Claims and Purchase Orders of December 2019 #7284-7313 and January 2020 #7314-7332.

**7. GENERAL DISCUSSION AND POSSIBLE ACTION ITEMS:**

Presentation of December 2019 and January 2020 Financial Statements

**Action item:** Election of officers

**Action item:** Withdraw from the Uniform Public Construction Cost Accounting Procedures Act

**Action item:** Promote Sergio Hernandez to Grounds Person 2

**8. INVESTMENT COMMITTEE REPORT:**

**9. POLICY AND PROCEDURE COMMITTEE REPORT:**

**Action item:** Policy on Tort Claims Act

**Action item:** Motor Vehicle Policy

**10. GROUNDS FOREMAN'S REPORT:**

Grounds upkeep and crew, Burials for month and year to date

**11. UNFINISHED BUSINESS & PENDING PROJECTS:**

Update front gate

**12. CLOSED SESSION:**

**13. COMMENTS FROM TRUSTEES:**

**14. ADJOURNMENT: NEXT REGULAR MEETING: March 17, 2020**