

AGENDA
REGULAR MEETING
THE BOARD OF TRUSTEES
OF THE
RUSSIAN RIVER CEMETERY DISTRICT
DATE: **MAY 19, 2020**
MEETING LOCATION: CEMETERY OFFICE AT 940 LOW GAP RD., UKIAH, CA
REGULAR MEETING: TUESDAY TIME: 11:00 AM

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD**
- 3. PUBLIC COMMENT**

The Board of Trustees of Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. CONSENT CALENDAR

- A. Approval of Minutes - Board Meeting February 18, 2020
- B. Approval of Claims - February – April 2020 #7333-7407

5. INFORMANTION ITEMS

A. Office Manager's Monthly Report

- i. Financial Statements February – April 2020
- ii. David Farnsworth CPA to present June 30, 2019 Audited Financial Statements
- ii. Report Ethics, Sexual Harassment & Board Governance trainings
- iii. Website information – minutes
- iv. Covid-19 update
- v. Correspondence

B. Grounds Foreman's Monthly Report

- i. Burials for month and year to date
- ii. Grounds upkeep
- iii. Front gate

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- iv. Electrical wiring in shop
- v. Tree maintenance
- vi. Memorial Day

C. Investment Committee Report

D. Policy and Procedures Committee Report

6. GENERAL DISCUSSION & POSSIBLE ACTION ITEMS

- A. *Action item:* Contract extension for plot and cemetery services

7. TRUSTEES DISCUSSIONS, QUESTIONS & COMMENTS

8. RECESS TO CLOSED SESSION

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of section 54956.9)

9. RECONVENCE TO OPEN SESSION

10. REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION

11. ADJOURNMENT: NEXT REGULAR MEETING: June 16, 2020

This Agenda posted this 15th day of May, 2020.

Dana Kornegay
Office Manager

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