

**AGENDA
REGULAR MEETING
THE BOARD OF TRUSTEES
OF THE**

RUSSIAN RIVER CEMETERY DISTRICT

DATE: JUNE 16, 2020

MEETING LOCATION: CEMETERY OFFICE AT 940 LOW GAP RD., UKIAH, CA

REGULAR MEETING: TUESDAY TIME: 11:00 AM

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD**
- 3. PUBLIC COMMENT**

The Board of Trustees of Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

- 4. CONSENT CALENDAR**
 - A. Approval of Minutes - May 19, 2020 Regular Monthly Board Meeting**
 - B. Approval of Claims – May 2020 #7408-#7431**

- 5. INFORMANTION ITEMS**

- A. Office Manager’s Monthly Report**
 - I. Financial Statements May - 2020**
 - II. David Farnsworth CPA to present “Fraud Prevention” via zoom**
 - III. County estimated tax revenue 2020-2021 fiscal year \$286,016**
 - IV. Draft Budget 2020-2021 fiscal year**
 - V. Correspondence**
- B. Grounds Foreman’s Monthly Report**
 - I. Burials for month and year to date**
 - II. Grounds maintenance**
- C. Investment Committee Report**
- D. Policy and Procedures Committee Report**

Russian River Cemetery District
Agenda for
Board of Trustees Meeting
June 16, 2020

6. **GENERAL DISCUSSION & POSSIBLE ACTION ITEMS**
 - A. *Action item:* Employee salaries 2020-2021
 - B. *Action item:* Transfer funds from County Endowment Investment fund to Stifel Investments. County Endowment Account Balance \$319,210
3rd Quarter interest rate with County was \$1.2705%
 7. **TRUSTEES DISCUSSIONS, QUESTIONS & COMMENTS**
 8. **RECESS TO CLOSED SESSION: Employee's Performance Evaluations (\$54957)**
- All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.
9. **RECONVENE TO OPEN SESSION**
 10. **REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION**
 11. **ADJOURNMENT: NEXT REGULAR MEETING: July 21, 2020**

This Agenda posted this 12th day of June, 2020.



Dana Kornegay
Office Manager

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