

Russian River Cemetery District
Agenda for
Board of Trustees Meeting
April 19, 2022

B. Grounds Foreman's Monthly Report

- I. Burials for month and year to date
- II. Grounds maintenance

C. Investment Committee Report – Stifel Investment financial reports presented for February & March 2022.

6. GENERAL DISCUSSION & POSSIBLE ACTION ITEMS

- A. *Action item:*** Pricing of plots in Deer Park Development
- B. *Action item:*** Maximum number of graves a single family may purchase
- C. *Action item:*** Changes to required endowment care contributions
- D. *Action item:*** Update cemetery Rules & Regulations
- E. *Action item:*** Plot transfer fee
- F. *Action item:*** Transfer endowment interest funds from Stifel Investments to pay for Valley Paving invoices- \$38,320

7. TRUSTEES DISCUSSIONS, QUESTIONS & COMMENTS

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

8. RECESS TO CLOSED SESSION: None

9. RECONVENE TO OPEN SESSION

10. REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION

11. ADJOURNMENT: NEXT REGULAR MEETING: May 17, 2022

This Agenda posted this 15th day of April, 2022.



Dana Kornegay
Office Manager

**AGENDA
REGULAR MEETING
THE BOARD OF TRUSTEES
OF THE
RUSSIAN RIVER CEMETERY DISTRICT**

DATE: APRIL 19, 2022

MEETING LOCATION: CEMETERY OFFICE AT 940 LOW GAP RD., UKIAH, CA

REGULAR MEETING: TUESDAY TIME: 11:00 AM

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD**
- 3. PUBLIC COMMENT**

The Board of Trustees of Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

4. CONSENT CALENDAR

- A. Approval of Minutes – February 15, 2022 Regular Monthly Board Meeting**
- B. Approval of Claims – February & March 2022 #7884-7931**

5. INFORMATION ITEMS

A. Office Manager's Monthly Report

- I. Financial Statements for February & March 2022**
- II. Received final payment from Colombini Vineyard Management in the amount of \$5,894.75 for the 2021 grape crop income.**
- III. David Farnsworth, CPA performed the June 30, 2021 audit**
- IV. Correspondence:**
 - a. David Farnsworth, CPA reviewed recently revised policies and pointed out that some policies are to be reviewed yearly.**
 - b. Golden State Risk Management board meeting update by Rick Beal, Orland Cemetery District Board of Director**