

**AGENDA
REGULAR MEETING
THE BOARD OF TRUSTEES
OF THE
RUSSIAN RIVER CEMETERY DISTRICT
DATE: NOVEMBER 15, 2022
MEETING LOCATION: CEMETERY OFFICE AT 940 LOW GAP RD., UKIAH, CA
REGULAR MEETING: TUESDAY TIME: 11:00 AM**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD**
- 3. PUBLIC COMMENT**

The Board of Trustees of Russian River Cemetery District appreciates and encourages public interest and welcomes comments and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

- 4. CONSENT CALENDAR**
 - A. Approval of Minutes – October 18, 2022 Regular Monthly Board Meeting
 - B. Approval of Claims – October 2022 #8061-8084
- 5. INFORMATION ITEMS**
 - A. Office Manager’s Monthly Report**
 - I. Financial Statements for October 2022
 - II. Wreaths Across America – Saturday, December 17, 2022
 - III. Correspondence:
 - B. Grounds Foreman’s Monthly Report**
 - I. Burials for month and year to date
 - II. Grounds maintenance

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- C. **Investment Committee Report** – Stifel Investment financial reports presented for October 2022

6. **GENERAL DISCUSSION & POSSIBLE ACTION ITEMS**

- A. Adopt Purchasing & Contracting policy
- B. **Action item:** Review and possibly approve bid from Valley Paving for road improvements to south west area of the cemetery
- C. **Action item:** Annual merit pay to employees

7. **TRUSTEES DISCUSSIONS, QUESTIONS & COMMENTS**

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

8. **RECESS TO CLOSED SESSION:**

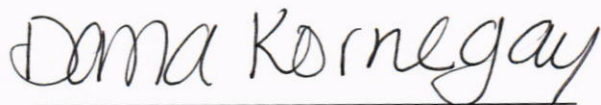
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of section 54956.9
Michael Pecherer v. Russian River Cemetery District

9. **RECONVENE TO OPEN SESSION**

10. **REPORT OF ANY ACTION TAKEN DURING CLOSED SESSION**

11. **ADJOURNMENT: NEXT REGULAR MEETING:** December 20, 2022

This Agenda posted this 11th day of November 2022



Dana Kornegay
Office Manager

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