

<b>Vendor</b>	<b>Product</b>	<b>Purpose</b>	<b>Categories</b>	<b>Custodian</b>	<b>Frequency updated/collected</b>
<b>Microsoft</b>	<b>Word</b>	<b>Misc. Documents</b>	<b>Document Creation</b>	<b>Admin</b>	<b>As Needed</b>
<b>Microsoft</b>	<b>Excel</b>	<b>Spreadsheets</b>	<b>Spreadsheet Creation</b>	<b>Admin</b>	<b>As Needed</b>
<b>Adobe Acrobat</b>	<b>Reader</b>	<b>PDF Reader</b>	<b>Information</b>	<b>Admin</b>	<b>As Needed</b>
<b>Pontem</b>	<b>Cemetery Management</b>	<b>Burial Record Keeping</b>	<b>Information</b>	<b>Admin</b>	<b>As Needed</b>
<b>Quickbooks</b>	<b>Accounting</b>	<b>Financial</b>	<b>Record Keeping</b>	<b>Admin</b>	<b>As Needed</b>
<b>Gmail</b>	<b>Email</b>	<b>Email</b>	<b>Communication</b>	<b>Admin</b>	<b>As Needed</b>
<b>CivAssist</b>	<b>Agenda Software</b>	<b>Agenda/ Minutes</b>	<b>Record Keeping</b>	<b>Admin</b>	<b>As Needed</b>
<b>Pay.Gov</b>	<b>Payment Processing</b>	<b>Payments</b>	<b>Payment Processor</b>	<b>Admin</b>	<b>As Needed</b>